

Admin Day/Plan Trips User Manual

1) Day Trip

1.1) Submit Day Trip

In-charge create day trip and submitted to approve by branch manager.

Products adding

Day Trip / DT/2021/000045

EDIT CREATE Action - 1/1 < >

APPROVE REJECT DRAFT SUBMITTED OPEN RUNNING CLOSED

DT/2021/000045

Company: NEW DAWN COMPANY LIMITED
Branch: ND LOGISTIC SITE
Destination: ygn-bgo

From Datetime: 07/17/2021 23:33:38 To Datetime: 07/17/2021 23:33:38
Vehicle: MITSUBISHI FUSO/FUSO/2H/3515 Driver: [91975] Aung Naing Oo#3
Fuel Type: Diesel Spare 1: [91975] Aung Naing Oo#3
Last Odometer: 0.00 Kilometers Spare 2:
Advance Allowed: 50,000.00 Created by: Khaing Lin
Unit Expense: 0.00

Expense	Fuel Consumption	Fuel In	Advance	Product	UOM	Quantity

Fuel adding if stock out from company warehouse

Product and correct location need to choose. On that location, Diesel stock must enough.

DT/2021/000045

Company: NEW DAWN COMPANY LIMITED
Branch: ND LOGISTIC SITE
Destination: ygn-bgo

From Datetime: 07/19/2021 02:55:49 To Datetime: 07/17/2021 23:33:38
Vehicle: MITSUBISHI FUSO/FUSO/2H/3515 Driver: [91975] Aung Naing Oo#3
Fuel Type: Diesel Spare 1: [91975] Aung Naing Oo#3
Last Odometer: 0.00 Kilometers Spare 2:
Advance Allowed: 50,000.00 Created by: Khaing Lin
Unit Expense: 0.00

Expense	Fuel Consumption	Fuel In	Advance	Product	Other Info	Date	Shop	Product	From Location	Slip No	Qty (Liter)	Price	Amount
						07/17/2021		Diesel (NEW)	DESW/Stock		100.00	1,083.40	108,340.00

Add a line

1.2) Approve Day Trip

To approve, branch manager account login

Code	17020
Name	ND LOGISTIC SITE
Company	NEW DAWN COMPANY LIMITED
Analytic Account	[17020] ND LOGISTIC SITE
Branch Manager	[99998] Myint Win
HR Manager	



Remember Me

Inventory Delivery Out

After approve Day Trip, Delivery OUT is auto created as draft stage.

Reference	From	To	Contact	Scheduled Date	Source Document	Status	Company
DESW/OUT/00006	DESW/Stock	Partner Locations/Customers	NEW DAWN COMPANY LIMITED	07/17/2021 06:30:00	DT/2021/000045	Draft	NEW DAWN COMPANY L

Officer check and validate if correct. Then stock will be out from the location.

Transfers / DESW/OUT/00006

VALIDATE SCRAP CANCEL DRAFT WAITING READY DONE

DESW/OUT/00006

Delivery Address	NEW DAWN COMPANY LIMITED	Scheduled Date	07/17/2021 06:30:00
Operation Type	Diesel Warehouse (New): Delivery Orders	Source Document	DT/2021/000045
Source Location	DESW/Stock		Maintenance Request

Product	From	Lot/Serial Number	Done	Unit of Measure
Diesel (NEW)	DESW/Stock		100.000	Units

← Day Trip

DT/2021/000045

From Date : 2021-07-17 23:33:38 To Date : 2021-07-17 23:33:38

Vehicle : MITSUBISHI FUSO/FUSO/2H/3515 Driver : Aung Naing Oo#3

Spare 1 : Aung Naing Oo#3 Spare 2 : null

Advance Amount : 50,000

Expense Fuel Cost Fuel In Advance Product

Expense	Description	Amount	Attachment
			

Approve Reject

Approve or Reject can do. If reject, in-charge need to click “ set to draft” stage and complete or update the data and re submitted in odoo

In this case, approved.

After approved, in the driver account, showing as below

← Day Trip

OPEN RUNNING CLOSED

DT/2021/000045 2021-07-17 23:33:38

MITSUBISHI FUSO/FUSO/2H/3515 OPEN >>

1.3) Create Advance Request by Driver

← Day Trip

DT/2021/000045

From Date : 2021-07-17 23:33:38 To Date : 2021-07-17 23:33:38

Vehicle : MITSUBISHI FUSO/FUSO/2H/3515 Driver : Aung Naing Oo#3

Spare 1 : Aung Naing Oo#3 Spare 2 : null

Advance Amount : 50,000

Product Advance

Expense Category	Quantity	Total Amount	Remark
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+

Create advance, click + sign.

← Day Trip

DT/2021/000045

From Date : 2021-07-17 23:33:38 To Date : 2021-07-17 23:33:38

Vehicle : MITSUBISHI FUSO/FUSO/2H/3515 Driver : Aung Naing Oo#3

Spare 1 : Aung Naing Oo#3 Spare 2 : null

Advance Amount : 50,000

Product Advance

Expense Category	Quantity	Total Amount	Remark
App / Delivery / New Dawn	1	30,000.0	advance day trip
App / Trip / Trip Operation Expenses	1	20,000.0	operation advance

Can add multiple advance line

Can delete

1.4) Request Advance

Day Trip / DT/2021/000045

[EDIT](#) [CREATE](#) Action ▾ 1 / 1 < >

REQUEST ADVANCE DRAFT SUBMITTED **OPEN** RUNNING CLOSED

DT/2021/000045

Company NEW DAWN COMPANY LIMITED
Branch ND LOGISTIC SITE
Destination ygn-bgo

From Datetime 07/17/2021 23:33:38 **To Datetime** 07/17/2021 23:33:38
Vehicle MITSUBISHI FUSO/FUSO/2H/3515 **Driver** [91975] Aung Naing Oo#3
Fuel Type Diesel **Spare 1** [91975] Aung Naing Oo#3
Last Odometer 0.00 Kilometers **Spare 2**
Advance Allowed 50,000.00 **Created by** Khaing Lin
Unit Expense 0.00

Expense Category	Product	Quantity	Amount	Total Amount	Remark
App / Delivery / New Dawn		1.00	30,000.00	30,000.00	advance day trip
App / Trip / Trip Operation Expenses		1.00	20,000.00	20,000.00	operation advance

Before account dept. approve the payment, showing as draft payment

DT/2021/000045

Company NEW DAWN COMPANY LIMITED
Branch ND LOGISTIC SITE
Destination ygn-bgo

From Datetime 07/17/2021 23:33:38 **To Datetime** 07/17/2021 23:33:38
Vehicle MITSUBISHI FUSO/FUSO/2H/3515 **Driver** [91975] Aung Naing Oo#3
Fuel Type Diesel **Spare 1** [91975] Aung Naing Oo#3
Last Odometer 0.00 Kilometers **Spare 2**
Advance Allowed 50,000.00 **Created by** Khaing Lin
Unit Expense 0.00

Expense	Fuel Consumption	Fuel In	Advance	Product	Other Info
Payment			Draft Payment		

Accounting Entry for
Tyre & Engine Oil
Points

When account dept. approved, ref number will be out.

DT/2021/000045

Company: NEW DAWN COMPANY LIMITED
Branch: ND LOGISTIC SITE
Destination: ygn-bgo

From Datetime: 07/17/2021 23:33:38
Vehicle: MITSUBISHI FUSO/FUSO/2H/3515
Fuel Type: Diesel
Last Odometer: 0.00 Kilometers
Advance Allowed: 50,000.00

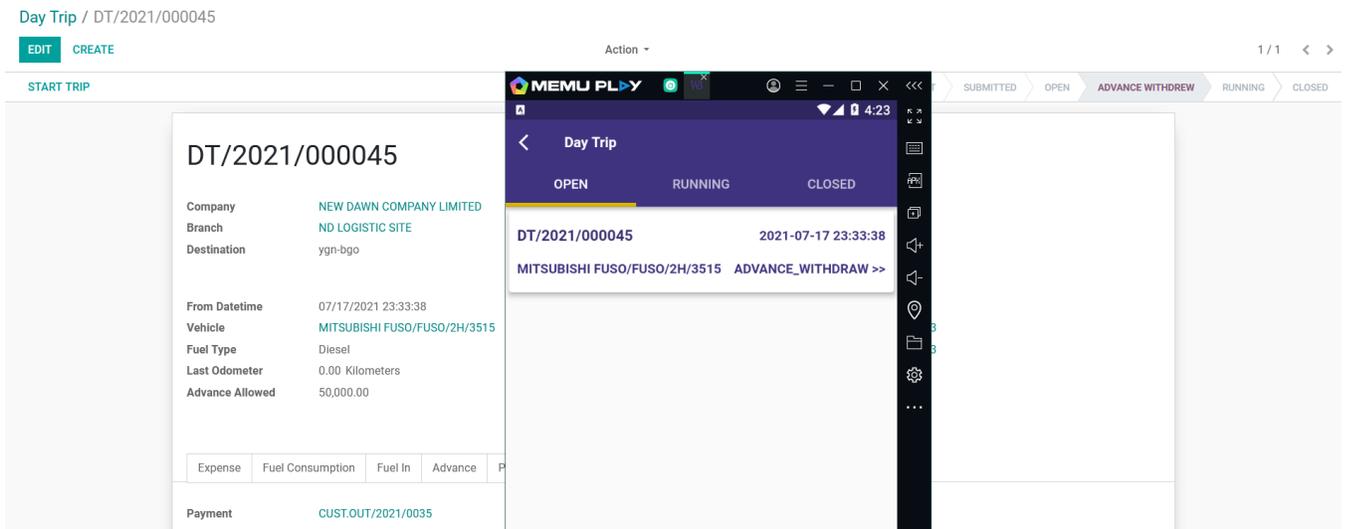
To Datetime: 07/17/2021 23:33:38
Driver: [91975] Aung Naing Oo#3
Spare 1: [91975] Aung Naing Oo#3
Spare 2:
Created by: Khaing Lin
Unit Expense: 0.00

Expense	Fuel Consumption	Fuel In	Advance	Product	Other Info
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Payment: CUST.OUT/2021/0035

Accounting Entry for Tyre & Engine Oil Points

Stage is on advance_withdraw at that time



1.5) Start Trip

Day Trip / DT/2021/000045

EDIT CREATE Action - 1/

START TRIP DRAFT SUBMITTED OPEN ADVANCE WITHDREW RUNNING

DT/2021/000045

Company: NEW DAWN COMPANY LIMITED
 Branch: ND LOGISTIC SITE
 Destination: ygn-bgo

From Datetime: 07/17/2021 23:33:38
 Vehicle: MITSUBISHI FUSO/FUSO/2H/3515
 Fuel Type: Diesel
 Last Odometer: 0.00 Kilometers
 Advance Allowed: 50,000.00

To Datetime: 07/17/2021 23:33:38
 Driver: [91975] Aung Naing Oo#3
 Spare 1: [91975] Aung Naing Oo#3
 Spare 2:
 Created by: Khaing Lin
 Unit Expense: 0.00

Expense Fuel Consumption Fuel In Advance Product Other Info

Stage is on Running after start the trip

Day Trip / DT/2021/000045

EDIT CREATE

END TRIP

DT/2021/000045

Company: NEW DAWN COMPANY LIMITED
 Branch: ND LOGISTIC SITE
 Destination: ygn-bgo

Day Trip

OPEN RUNNING CLOSED

DT/2021/000045 2021-07-19 02:55:49
 MITSUBISHI FUSO/FUSO/2H/3515 RUNNING >>

DRAFT SUBMITTED OPEN RUNNING CLOSED 1/1 < >

1.6) Running Trip > Creating Expense

DT/2021/000045

From Date : 2021-07-19 02:55:49 To Date : 2021-07-17 23:33:38

Vehicle : MITSUBISHI FUSO/FUSO/2H/3515 Driver : Aung Naing Oo#3

Spare 1 : Aung Naing Oo#3 Spare 2 : null

Advance Amount : 50,000

Expense Fuel Consu Fuel In Product

Expense	Description	Amount	Attachment

Expense	Fuel Consu	Fuel In	Product
Expense	Description	Amount	Attachment
City Entrance (New)	bago	1,000.0	
Other Expenses (NEW)	2	15,000.0	
Diesel (NEW)	20	11,000.0	

Click + sign to create expense

1.7) Fuel In from Shop

Fleet > Fuel In

Fuel in data are recorded in Fleet> Fuel In

Vehicles / MITSUBISHI FUSO/FUSO/2H/3515

EDIT CREATE Action

Trailers Histo... 0 Drivers History 0 Contracts 11 Costs 5 Maintenance 11 Fuel 0 Odometer

Tyre History Accounting Config Fuel Consumption Fleet Insurance Show Current Location Preventive Reminder Trip History

Traccar unique ID 358899059730039

MITSUBISHI FUSO/FUSO

2H/3515

There are 2 times fuel in, and so 2 lines are recorded in the list.

Vehicles / MITSUBISHI FUSO/FUSO/2H/3515 / Vehicles Fuel Logs

CREATE IMPORT

Filters Group By Favorites 1-11 / 11

Date	Vehicle	Fuel Tank	Employee	Odometer Value	Unit	Liter	Total Price
07/19/2021	MITSUBISHI FUSO/FUSO/2H/3515	2H/3515	[91757] Khaing Lin	0.00	Kilometers	10.00	0.00
07/19/2021	MITSUBISHI FUSO/FUSO/2H/3515	2H/3515	[91757] Khaing Lin	0.00	Kilometers	1.00	11,000.00

DT/2021/000045 - Odoo

46.137.251.232:8013/web#id=46&action=952&model=day.plan.trip&view_type=form&cids=8&menu_id=

Route Route Plan Plan Trip (With Product) Plan Trip (With Waybill) Day Trip Commission Config Khaing Lin (winbrothers_uat)

Day Trip / DT/2021/000045

EDIT CREATE Action 1 / 30

Unit Expense 286.43

Expense	Fuel Consumption	Fuel In	Advance	Product	Other Info	Qty (Liter)	Price	Amount
Date	Shop	Product	From Location	Slip No				
07/17/2021		Diesel (NEW)	DESW/Stock			100.00	1,083.40	108,340.00
07/19/2021	BOC	Fuel Service ND		33333		1.00	11,000.00	11,000.00

Fuel Tank > Fuel In

Whenever fuel-in, the value is positive in the fuel tank.

The screenshot shows a 'Day Trip / DT/2021/000045' record. It features a table with columns for Expense, Fuel Consumption, Fuel In, Advance, Product, and Other Info. Below this is a detailed table with columns for Date, Shop, Product, From Location, Slip No, Qty (Liter), Price, and Amount. A red box highlights the 'Qty (Liter)' column for the entry on 07/19/2021, showing a value of 1.00. Another red box highlights the 'Amount' column for the same entry, showing a value of 11,000.00. A summary table at the bottom shows a total amount of 91.00.

Expense	Fuel Consumption	Fuel In	Advance	Product	Other Info		
Date	Shop	Product	From Location	Slip No	Qty (Liter)	Price	Amount
07/17/2021		Diesel (NEW)	DESW/Stock		100.00	1,083.40	108,340.00
07/19/2021	BOC	Fuel Service ND		33333	1.00	11,000.00	11,000.00

07/17/2021						108,340.00	100.00
07/19/2021						11,000.00	1.00
07/19/2021						0.00	-10.00
							91.00

1.8) Fuel Consumption

Fleet > Fuel Consumption

The screenshot shows a vehicle record for 'MITSUBISHI FUSO/FUSO/2H/3515'. The record includes various statistics: 0 Trailers History, 0 Drivers History, 0 Contracts, 11 Costs, 5 Maintenance, 11 Fuel, and 0 Odometer. A red box highlights the 'Fuel Consumption' icon in the top navigation bar. Below the statistics, the vehicle name 'MITSUBISHI FUSO/FUSO' and model '2H/3515' are displayed, along with a 'Logistic' tag. The Traccar unique ID is 358899059730039.

Fuel consumption records are recorded in this list

The screenshot shows a 'Consumption History' table for the vehicle 'MITSUBISHI FUSO/FUSO/2H/3515'. The table has columns for Vehicle, Source Doc, Consumption Liter, Consumption Average, Filling Date, and Employee. A red box highlights the first row of data.

Vehicle	Source Doc	Consumption Liter	Consumption Average	Filling Date	Employee
MITSUBISHI FUSO/FUSO/2H/3515	DT/2021/000045	10.00	0.00	07/19/2021	[91975] Aung Naing Oo#3
MITSUBISHI FUSO/FUSO/2H/3515	PTW/2021/000006	324.00	0.00	06/28/2021	[91975] Aung Naing Oo#3
MITSUBISHI FUSO/FUSO/2H/3515	PTW/2021/000006	100.00	0.00		[91975] Aung Naing Oo#3
MITSUBISHI FUSO/FUSO/2H/3515	PTW/2021/000006	324.00	0.00		[91975] Aung Naing Oo#3

Fleet > Fuel Tank

whenever fuel-consumption, value is negative.

Action ▾

Tank Details		Fuel Details	
Name	2H/3515	Capacity	0.00
Location		Liters	-111.00 Litres
Last Clean Date		Average Price	0.00
Last Filling Details		Consumption Details	
Last Filling Date	07/19/2021	Total Filling Fuel	0 %
Last Filling Amount	11,000.00	Last Added Fuel Date	
Last Filling Price	0.00 Per Liter		
Fuel Filling History			
Date	Price	Liters	
07/19/2021	0.00	10.00	
07/19/2021	0.00	-10.00	
07/17/2021	108,340.00	100.00	
07/19/2021	11,000.00	1.00	
07/19/2021	0.00	-10.00	
		91.00	

1.9) End Trip

When click end trip, current date time will overwrite the "To Datetime", "unit expense" will be calculated and stage is closed.

Unit Expense = Total Expense + Total Fuel Consumption / Total Product Qty

After stage is closed, nothing can be editable in both app and odoo.

DT/2021/000045					
Company	NEW DAWN COMPANY LIMITED				
Branch	ND LOGISTIC SITE				
Destination	ygn-bgo				
From Datetime	07/19/2021 13:43:13	To Datetime	07/19/2021 13:56:51		
Vehicle	MITSUBISHI FUSO/FUSO/2H/3515				
Fuel Type	Diesel				
Last Odometer	0.00 Kilometers				
Advance Allowed	50,000.00				
Driver	[91975] Aung Naing Oo#3				
Spare 1	[91975] Aung Naing Oo#3				
Spare 2					
Created by	Khaing Lin				
Unit Expense	286.43				

Expense	Fuel Consumption	Fuel In	Advance	Product	Other Info	
Expense	Description				Amount	Attachment
City Entrance (New)	bago				1,000.00	4.79 Kb
Other Expenses (NEW)	2				15,000.00	4.79 Kb
Diesel (NEW)	fuel				11,000.00	4.79 Kb
Other Expenses (NEW)	3				30,000.00	4.79 Kb
					57,000.00	

Day Trip		
OPEN	RUNNING	CLOSED
DT/2021/000045	2021-07-19 13:43:13	
MITSUBISHI FUSO/FUSO/2H/3515		CLOSE >>
DT/2021/000037	2021-06-28 11:56:05	
MITSUBISHI FUSO/FUSO/2H/3515		CLOSE >>

1.10) Trip Expense

Trip Expense / Exp/TR/2021/00057

EDIT CREATE Action - 3 / 22 < >

APPROVE REJECT DRAFT **SUBMIT** MANAGER APPROVE FINANCE APPROVE

Exp/TR/2021/00057

Date	07/19/2021	Employee	[9197] Aung Naing Oo#3
Company	NEW DAWN COMPANY LIMITED	Source Doc	07/2021/000045
Advanced Money	50,000.00	Day Trip	07/2021/000045

Trip Expense Line

Expense Da...	Expense Title	Expense	Vehicle	Descripti...	Quantity	Unit Price	Amount	Analytic Account	Analytic Tags	Attachment
07/19/2021	App / Trip / Trip O...	City Entrance (New)	MITSUBISHI FUSO...	bago	1.00	1,000.00	1,000.00	[17020] ND LOGIS...	(Staff)	4.79 Kb
07/19/2021	App / Trip / Trip O...	Other Expenses (...)	MITSUBISHI FUSO...	2	1.00	15,000.00	15,000.00	[17020] ND LOGIS...	(Staff)	4.79 Kb
07/19/2021	App / Trip / Fuel S...	Diesel (NEW)	MITSUBISHI FUSO...	fuel	1.00	11,000.00	11,000.00	[17020] ND LOGIS...	(Staff)	4.79 Kb
07/19/2021	App / Trip / Trip O...	Other Expenses (...)	MITSUBISHI FUSO...	3	1.00	30,000.00	30,000.00	[17020] ND LOGIS...	(Staff)	4.79 Kb

Total Expense: 57,000.00
Different Amount: -7,000.00

3 / 22 < >

DRAFT > SUBMIT > MANAGER APPROVE > **FINANCE APPROVE**

After finance approved,

Vendor Bill

Exp/TR/2021/00057

Vendor **Aung Naing Oo#3**
Min Thar Gyi Street (18/19)(90/91),Aung Myay Thar Zan
Mandalay

Bill Date 07/19/2021
Accounting Date 07/19/2021
Payment Terms 07/19/2021
Journal Vendor Bills (MMK)
Company NEW DAWN COMPANY LIMITED
Currency MMK

Reference

Product	Label	Landed Cos...	Account	Analytic Account	Analytic Ta...	Quantity	UoM	Price	Tax...	Subtotal
City Entrance (New)	City Entrance (New)	<input type="checkbox"/>	500039 Logistics Ve...	[17020] ND LOGISTI...	(Staff)	1.000		1,000.00		1,000.00 K
Other Expenses (NE...	Other Expenses (NEW)	<input type="checkbox"/>	500025 Logistics Ve...	[17020] ND LOGISTI...	(Staff)	1.000		15,000.00		15,000.00 K
Diesel (NEW)	fuel	<input type="checkbox"/>	500025 Logistics Ve...	[17020] ND LOGISTI...	(Staff)	1.000		11,000.00		11,000.00 K
Other Expenses (NE...	3	<input type="checkbox"/>	500025 Logistics Ve...	[17020] ND LOGISTI...	(Staff)	1.000		30,000.00		30,000.00 K
Untaxed Amount:										57,000.00 K
Total:										57,000.00 K
Amount Due:										57,000.00 K

1.11) Unit Expense

How to calculate unit expense (DT/2021/000045)						
		Fuel tank=>unit_price				
			qty	unit_price	Amount	
total expense	57,000.00					
Fuel consumption	10,000.00	Fuel consumption	10	1000	10,000	
Total Amount	67,000.00					
Total Product Qty	199.00					
Unit Expense	336.68					

2) Plan Trip with products

2.1) Submit Plan Trip

When user click Start Trip, system update "From DateTime" and when click End Trip, system overwrite "To DateTime".

When choose route, expense and advance allowed showing based on route.

PTP/2021/000016

Company	NEW DAWN COMPANY LIMITED		
Branch	ND LOGISTIC SITE		
From Datetime	07/19/2021 17:52:53	To Datetime	07/20/2021 17:52:53
Planned Duration (days)	3.00	Actual Duration	1.00 Days 0.00 Hrs
Vehicle	mitsubishi FUSO/FUSO/2H/5691	Created by	Khaing Lin
Driver	[91842] Aung Thu@Phoe Naing Thu	Spare 1	[91829] Than Lwin
Advance Allowed	800,000.00	Spare 2	
		Unit Expense	0.00

Route	Expense	Fuel Consumption	Fuel In	Advance	Product
Route					
(Route-2)Yangon - Mandalay					
(Route-1)Mandalay - Yangon					

PTP/2021/000016

Company: NEW DAWN COMPANY LIMITED
 Branch: ND LOGISTIC SITE

From Datetime: 07/19/2021 17:52:53
 Planned Duration (days): 3.00
 Vehicle: MITSUBISHI FUSO/FUSO/2H/5691
 Driver: [91842] Aung Thu@Phoe Naing Thu
 Advance Allowed: 800,000.00

To Datetime: 07/20/2021 17:52:53
 Actual Duration: 1.00 Days 0.00 Hrs
 Created by: Khaing Lin
 Spare 1: [91829] Than Lwin
 Spare 2:
 Unit Expense: 0.00

Route	Expense	Fuel Consumption	Fuel In	Advance	Product		
Date	Shop	Product	From Location	Slip No	Qty (Liter)	Price	Amount
07/19/2021		Diesel (NEW)	DESW/Stock		150.00	1,083.40	162,510.00

PTP/2021/000016

Company: NEW DAWN COMPANY LIMITED
 Branch: ND LOGISTIC SITE

From Datetime: 07/19/2021 17:52:53
 Planned Duration (days): 3.00
 Vehicle: MITSUBISHI FUSO/FUSO/2H/5691
 Driver: [91842] Aung Thu@Phoe Naing Thu
 Advance Allowed: 800,000.00

To Datetime: 07/20/2021 17:52:53
 Actual Duration: 1.00 Days 0.00 Hrs
 Created by: Khaing Lin
 Spare 1: [91829] Than Lwin
 Spare 2:
 Unit Expense: 0.00

Route	Expense	Fuel Consumption	Fuel In	Advance	Product
Name	UOM	Quantity			
OP Delivery Drum (ND)	Units	100.00			
BE Delivery ND	Units	300.00			

After necessary data filled, submitted.

2.2) Approve or Reject Plan Trip

Reject

←
Plan Trip

Code :
PTP/2021/000016

From Date : 2021-07-19 17:52:53 **To Date :** 2021-07-20 17:52:53

Vehicle : MITSUBISHI FUSO/FUSO/2H/5691 **Driver :** Aung Thu@Phoe Naing Thu

Spare 1 : Than Lwin **Spare 2 :** null

Advance Amount : 800,000

Routes

(Route-2)Yangon - Mandalay

(Route-1)Mandalay - Yangon

Expense
Fuel In
Product
Fuel Consu

Route	Standard	Actual	Over Amount	Expense Description
Expense Amount				
Allowance (ND)	16,000	0	-16,000	🗑
Htone Bo	3,050	0	-3,050	🗑
Sintgaing	4,850	0	-4,850	🗑

Approve
Reject

If rejected, in-charge need to click “Set to Draft” and update the data and submitted again.

Plan Trip (With Product) / PTP/2021/000016

EDIT CREATE
Action -
1 / 1 <

SET TO DRAFT

DRAFT
SUBMITTED
OPEN
RUNNING
REJECTED
CLOSE

PTP/2021/000016

Company NEW DAWN COMPANY LIMITED	To Datetime 07/20/2021 17:52:53
Branch ND LOGISTIC SITE	Actual Duration 1.00 Days 0.00 Hrs
From Datetime 07/19/2021 17:52:53	Created by Khaing Lin
Planned Duration (days) 3.00	Spare 1 [91829] Than Lwin
Vehicle MITSUBISHI FUSO/FUSO/2H/5691	Spare 2 0.00
Driver [91842] Aung Thu@Phoe Naing Thu	Unit Expense 0.00
Advance Allowed 800,000.00	

Route
Expense
Fuel Consumption
Fuel In
Advance
Product

Route
(Route-2)Yangon - Mandalay
(Route-1)Mandalay - Yangon

15

Approve

Some data is updated as we want to, this time approved.

← Plan Trip

Code : PTP/2021/000016

From Date : 2021-07-19 17:52:53 To Date : 2021-07-20 17:52:53

Vehicle : MITSUBISHI FUSO/FUSO/2H/5691 Driver : Aung Thu@Phoe Naing Thu

Spare 1 : Than Lwin Spare 2 : null

Advance Amount : 800,000

Routes

(Route-2) Yangon - Mandalay

(Route-1) Mandalay - Yangon

Expense	Fuel In	Product	Fuel Consumed
Allowance (ND)	16,000	0	-16,000
Htone Bo	3,050	0	-3,050
Sintgaing	4,850	0	-4,850

Approve Reject

Inventory Delivery Out

Check and validate by inventory officer.

Inventory Overview Operations Master Data Reporting Configuration

Transfers / DESW/OUT/00007

EDIT CREATE Print Action

VALIDATE SCRAP CANCEL DRAFT WAITING READY DONE

DESW/OUT/00007

Delivery Address: NEW DAWN COMPANY LIMITED Scheduled Date: 07/19/2021 06:30:00

Operation Type: Diesel Warehouse (New): Delivery Orders Source Document: PTP/2021/000016

Source Location: DESW/Stock Maintenance Request

Product	From	Lot/Serial Number	Done	Unit of Measure
Diesel (NEW)	DESW/Stock		150.000	Units

2.3) Create Advance Request by Driver

Plan Trip

Code :
PTP/2021/000016

From Date : 2021-07-19 17:52:53 **To Date :** 2021-07-20 17:52:53

Vehicle : MITSUBISHI FUSO/FUSO/2H/5691 **Driver :** Aung Thu@Phoe Naing Thu

Spare 1 : Than Lwin **Spare 2 :** null

Advance Amount : 800,000

Routes

(Route-2)Yangon - Mandalay

(Route-1)Mandalay - Yangon

Product **Advance**

Expense Category	Quantity	Amount	Remark
App / Delivery / New Dawn	2.0	40,000	advance  



2.4) Request Advance

Plan Trip (With Product) / PTP/2021/000016

[EDIT](#) [CREATE](#) Action -

[DRAFT](#) [SUBMITTED](#) [OPEN](#) [ADVANCE REQUEST](#)

PTP/2021/000016

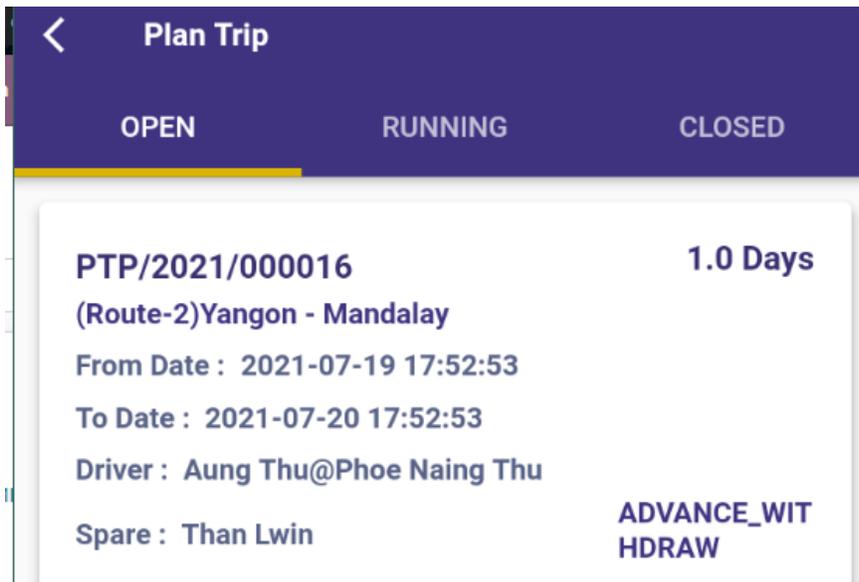
Company NEW DAWN COMPANY LIMITED
Branch ND LOGISTIC SITE

From Datetime 07/19/2021 17:52:53 **To Datetime** 07/20/2021 17:52:53
Planned Duration (days) 3.00 **Actual Duration** 1.00 Days 0.00 Hrs
Vehicle MITSUBISHI FUSO/FUSO/2H/5691 **Created by** Khaing Lin
Driver [91842] Aung Thu@Phoe Naing Thu **Spare 1** [91829] Than Lwin
Advance Allowed 800,000.00 **Spare 2**
Unit Expense 0.00

[Route](#) [Expense](#) [Fuel Consumption](#) [Fuel In](#) [Advance](#) [Product](#) [Other Info](#)

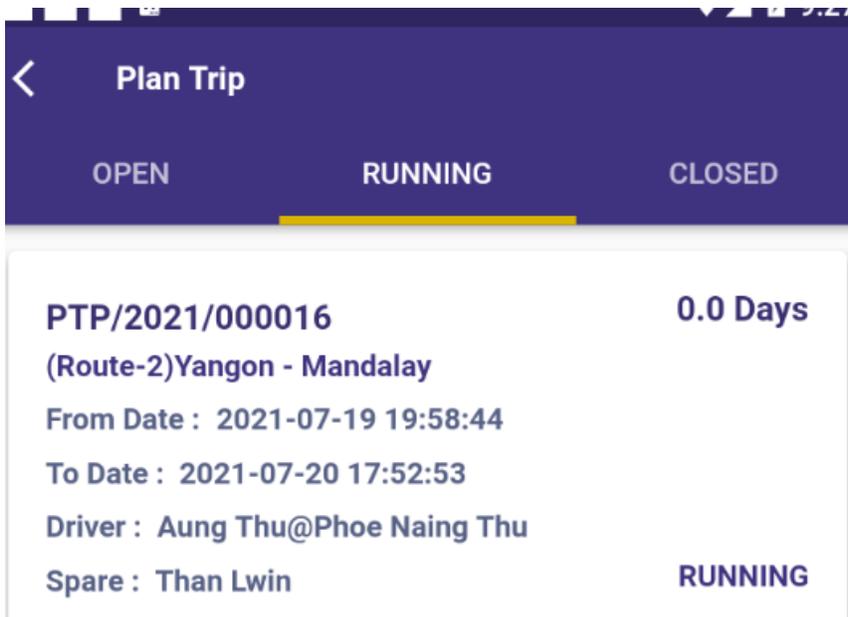
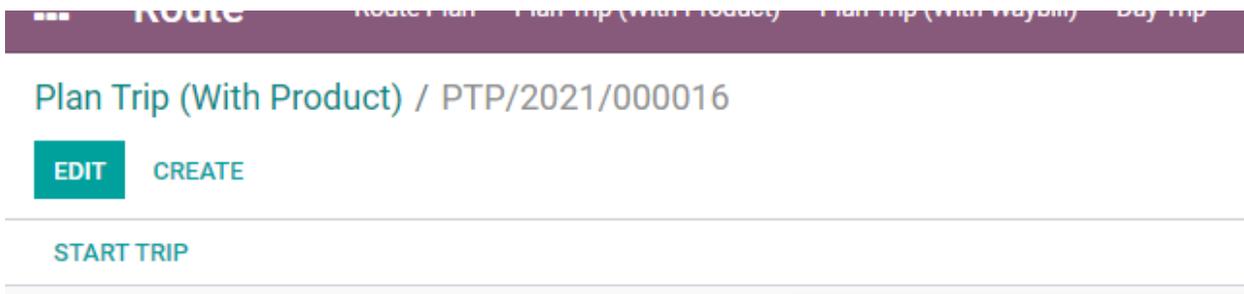
Payment [Draft Payment](#) Accounting Entry for Tyre & Engine Oil Points

After confirm advance payment by Account Dept., status changed to advance withdrawal.



2.5) Start Trip

Click the start trip and status change to "Running"



2.6) Running Trip > Creating Expense

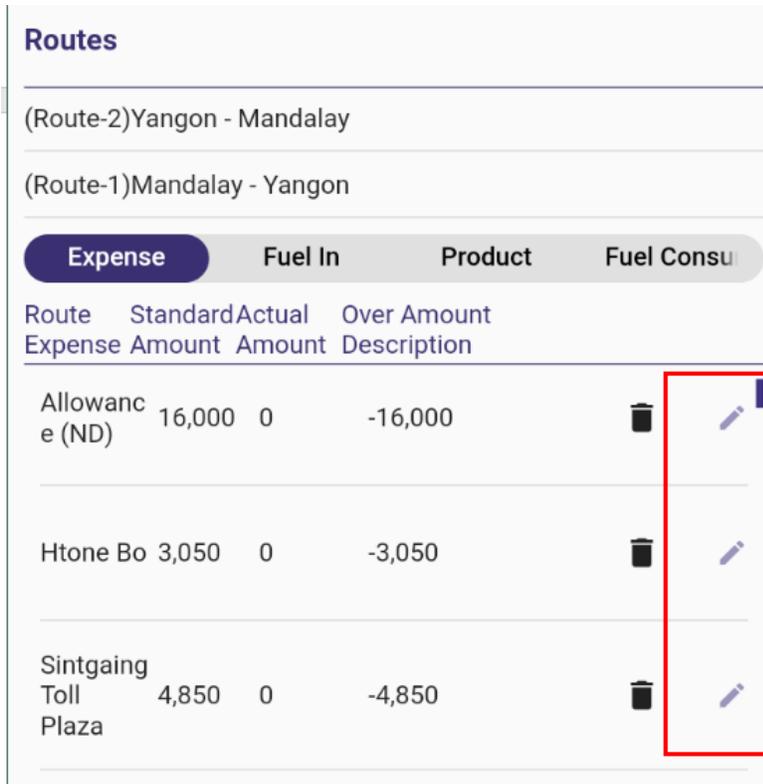
Click the edit and add the expense actual amount.

Routes

(Route-2)Yangon - Mandalay

(Route-1)Mandalay - Yangon

Expense	Fuel In	Product	Fuel Consum
Route	Standard Amount	Actual Amount	Over Amount Description
Allowance (ND)	16,000	0	-16,000
Htone Bo	3,050	0	-3,050
Sintgaing Toll Plaza	4,850	0	-4,850



If actual amount is more than standard amount, description need to write. Image is mandatory.

← Plan Trip Expense Form ⓘ

Allowance (ND) ▾

Standard Amount : 16000.0

1700

over amount testing

Add Image



Save

Routes

(Route-2)Yangon - Mandalay

(Route-1)Mandalay - Yangon

	Expense	Fuel In	Product	Fuel Consum
Route	Standard	Actual	Over Amount	
Expense	Amount	Amount	Description	
Allowance (ND)	16,000	1,700	-14,300	 
Htone Bo	3,050	3,050	0	 
Sintgaing Toll Plaza	4,850	4,850	0	 

Add each expense actual amount

2.7) Fuel In from Shop

← Add Fuel 

2021-07-19

BOC

Fuel Service ND ▾

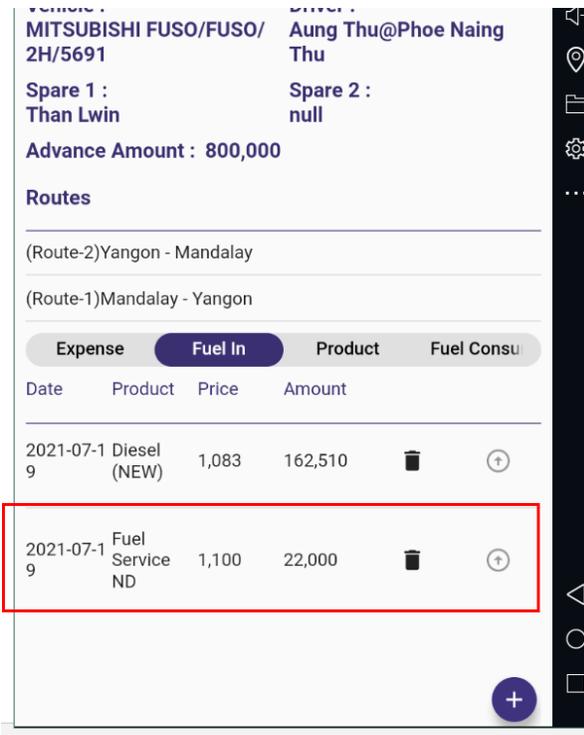
Location ▾

3334

20 | 1100

22000

Save



On the way, fuel in/purchased fuel need to record under "Fuel In" Tab

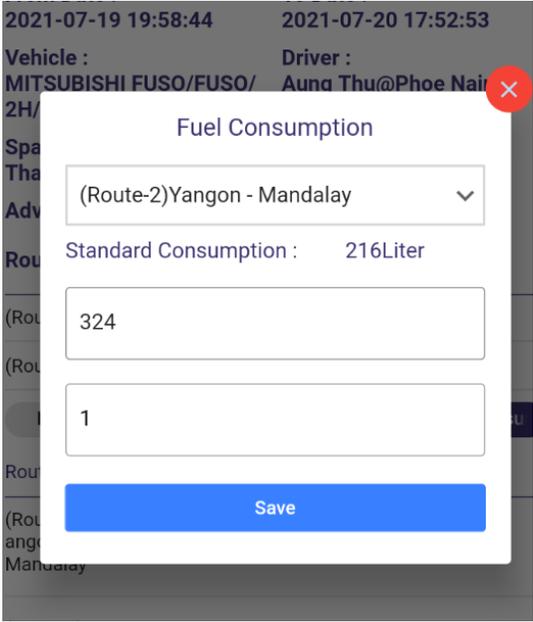
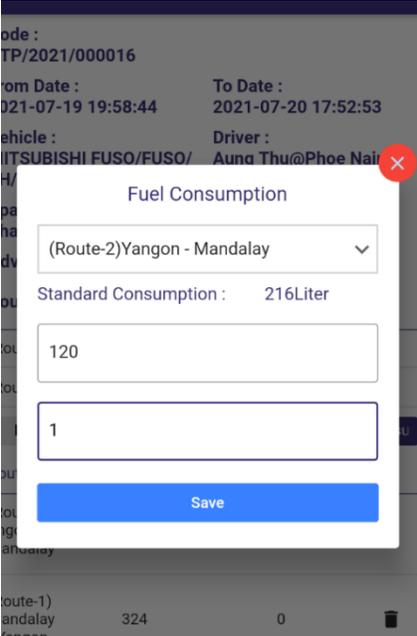
Note: Product name must be **Fuel Service** for on the way fuel filling

Fuel in records saved in the Odoo Fleet > Vehicle Fuel Logs and Fuel Tank as well.

2.8) Fuel Consumption

Click the plus sign and choose route. Add fuel consumption liter.

Fuel consumption records saved in the Odoo Fleet > Vehicle Consumption and in Fuel Tank as negative value (-).



2.9) End Trip

Tyre points and engine oil points need to fill before going to end trip.

1 / 1 < >

DRAFT SUBMITTED OPEN **RUNNING** CLOSED

Code
PTP/2021/000016

Company NEW DAWN COMPANY LIMITED
Branch ND LOGISTIC SITE

From Datetime 07/19/2021 19:58:44
Planned Duration (days) 3.00
Vehicle MITSUBISHI FUSO/FUSO/2H/5691
Driver [91842] Aung Thu@Phoe Naing Thu
Advance Allowed 800,000.00

To Datetime 07/20/2021 17:52:53
Actual Duration 0.00 Days 21:90 Hrs
Created by Khaing Lin
Spare 1 [91829] Than Lwin
Spare 2
Unit Expense 1,715.25

Route	Expense	Fuel Consumption	Fuel In	Advance	Product	Other Info
		Standard Consumption (Liter)				Actual Consumption (Liter)
(Route-2)Yangon - Mandalay		216				200 1
(Route-1)Mandalay - Yangon		324				324 1

Last Odometer 40,535.00
Current Odometer 40,735.00
Tyre Distance 200.00

Tyre Points 2.00
Engine Oil Points 8.00

SUM Standard Consumption 540
SUM Actual Consumption 524
AVG 0.38

If tyre and engine oil points are included then journal will be goes down.

Advance Allowed 800,000.00
Unit Expense 1,715.25

Route	Expense	Fuel Consumption	Fuel In	Advance	Product	Other Info
Payment	CUST.OUT/2021/0038					Accounting Entry for Tyre & Engine Oil Points Draft Entry (* 812) (PTP/2021/000016)

2.10) Tyre History

If Fleet > Tyre information is added, data goest to Fleet > Tyre History.

Route Plan Plan Trip (With Product) Plan Trip (With Waybill) Day Trip Commission Config

Day Trip / DT/2021/000054 / MITSUBISHI FUSO/FUSO/2H/3515 / Tyre History

CREATE IMPORT

Search...

Y Filters Group By Favorites

Date	Used Points/1000 KM	Source Document	Note
08/03/2021	-0.01	DT/2021/000054	

2.11) Unit Expense

How to calculate unit expense (PTP/2021/000016)						
			Fuel tank=>unit_price			
total actual expense	118,400		qty	cost	Amount	
Fuel consumption	567,702	Fuel consumption	524	1083.4	567,702	
Total Amount	686,102					
Total Product Qty	400					
Unit Expense	1715.254					

3) Plan Trip with Way Bill

3.1) Submit plan trip

Action ▾

DRAFT ST

PTW/2021/000010

Company NEW DAWN COMPANY LIMITED	
Branch ND LOGISTIC SITE	
From Datetime 07/20/2021 00:48:36	To Datetime 07/21/2021 00:48:36
Planned Duration (days) 3.00	Actual Duration 1.00 Days 0.00 Hrs
Vehicle MITSUBISHI FUSO/FUSO/2H/5691	Created by Htun Win
Driver [91842] Aung Thu@Phoe Naing Thu	Trailer Trailer A
Advance Allowed 800,000.00	Spare [91829] Than Lwin
	Unit Expense 1,500.00

Route	Way Bill	Expense	Fuel Consumption	Commission	Fuel In	Advance
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Route

(Route-2)Yangon - Mandalay

(Route-1)Mandalay - Yangon

Create invoice under Way Bill tab and posted.

Route Plan | Plan Trip (With Waybill) / PTW/2021/000010

DISCARD

Code: PTW/2021/000010

Company: NEW DAWN COMPANY LIMITED

Branch: ND LOGISTIC SITE

From Datetime: 07/20/2021 00:48:36

Planned Duration (days): 3.00

Vehicle: MITSUBISHI FUSO/FUSO/2H/5691

Driver: [91842] Aung Thu@Phoe Naing Thu

Advance Allowed: 800,000.00

Route: PTW/2021/000010

Invoice: INV/2021/0004

Add a line

Create: Invoice

POST PREVIEW DRAFT POSTED

Draft Invoice

Customer: ND Test Customer Invoice Date: 07/20/2021

Reference: Payment Terms: Terms or 07/20/2021

Currency: MMK

Invoice Lines		Other Info		Quantity	UoM	Price	Taxes	Subtotal
Product	Label	Analytic Acc...	Analytic Tags					
+ OP Boxer Deliv...	OP Boxer Delivery (ND)			100.000	Units	100,000.00		10,000,000.00
+ BE Delivery ND	BE Delivery ND			100.000	Units	25,000.00		2,500,000.00

Untaxed Amount: 12,500,000.00 K

Total: 12,500,000.00 K

SAVE DISCARD

DRAFT SUBMITTED OPEN

PTW/2021/000010

Company: NEW DAWN COMPANY LIMITED

Branch: ND LOGISTIC SITE

From Datetime: 07/20/2021 00:48:36 To Datetime: 07/21/2021 00:48:36

Planned Duration (days): 3.00 Actual Duration: 1.00 Days 0.00 Hrs

Vehicle: MITSUBISHI FUSO/FUSO/2H/5691 Created by: Htun Win

Driver: [91842] Aung Thu@Phoe Naing Thu Trailer: Trailer A

Advance Allowed: 800,000.00 Spare: [91829] Than Lwin

Unit Expense: 7.50

Route	Way Bill	Expense	Fuel Consumption	Commission	Fuel In	Advance
Invoice	Customer	Date	Amount	State		
INV/2021/0004	ND Test Customer	07/20/2021	12,500,000.00	Posted		

Add fuel from stock for this trip, make sure enough stock on that location.

PTW/2021/000010

Company: NEW DAWN COMPANY LIMITED
 Branch: ND LOGISTIC SITE

From Datetime: 07/20/2021 00:48:36 To Datetime: 07/21/2021 00:48:36
 Planned Duration (days): 3.00 Actual Duration: 1.00 Days 0.00 Hrs
 Created by: Htun Win
 Vehicle: MITSUBISHI FUSO/FUSO/2H/5691 Trailer: Trailer A
 Driver: [91842] Aung Thu@Phoe Naing Thu Spare: [91829] Than Lwin
 Advance Allowed: 800,000.00 Unit Expense: 7.50

Route	Way Bill	Expense	Fuel Consumption	Commission	Fuel In	Advance			
Date	Shop	Product	From Location	Slip No	Qty (Liter)	Price	Amount		
07/20/2021		Diesel (NEW)	DESW/Stock		100.00	1,083.40	108,340.00		

Stock is enough to out from that location. Then you can submit this plan trip all data is perfect.

Plan Trip (With Waybill) / PTW/2021/000010 / Diesel (NEW) / Update Quantity

Location	Reserved	Quantity	Unit of Measure
<input type="checkbox"/> DESW/Stock	0.00	600.00	Units
<input type="checkbox"/> Virtual Locations/Ngwe Yi Pale Cement Co., Ltd.: Inventory adjustment	0.00	-1,601.00	Units
<input type="checkbox"/> Partner Locations/Customers	0.00	1.00	Units
<input type="checkbox"/> Ngwe /Stock	0.00	1,000.00	Units

3.2) Approve by Branch Manager

Plan Trip

OPEN RUNNING CLOSED

PTW/2021/000010 **1.0 Days**

(Route-2)Yangon - Mandalay

From Date : 2021-07-20 00:48:36

To Date : 2021-07-21 00:48:36

Driver : Aung Thu@Phoe Naing Thu

Spare : Than Lwin **SUBMIT**

← Plan Trip

From Date : 2021-07-20 00:48:36 To Date : 2021-07-21 00:48:36

Vehicle : MITSUBISHI FUSO/FUSO/2H/5691 Driver : Aung Thu@Phoe Naing Thu

Spare : Than Lwin Trailer : Trailer A

Advance Amount : 800000.0

Routes

(Route-2)Yangon - Mandalay

(Route-1)Mandalay - Yangon

Way Bill	Expense	Fuel Invoice	Commission	Advance	Fuel Cost
Invoice	Customer	Date	Amount	State	
INV/2021/0004	ND Test Customer	2021-07-20	12,500,000	posted	

Approve Reject

3.3) Create Advance Request By Driver

Than Lwin Trailer A

Advance Amount : 800000.0

Routes

(Route-2)Yangon - Mandalay

(Route-1)Mandalay - Yangon

Way Bill	Commission	Advance	
Expense Catg	Qty	Amount	Remark
App / Delivery / New Dawn	2	400,000	test

3.4) Request Advance

In-charge click request advance

Plan Trip (With Waybill) / PTW/2021/000010

EDIT CREATE Action 10 / 10 < >

REQUEST ADVANCE DRAFT SUBMITTED OPEN RUNNING CLOSED

PTW/2021/000010

Company NEW DAWN COMPANY LIMITED
Branch ND LOGISTIC SITE

From Datetime 07/20/2021 00:48:36 To Datetime 07/21/2021 00:48:36
Planned Duration 3.00 Actual Duration 1.00 Days 0.00 Hrs

3.5) Start Trip

After account dept. confirm approve, click start trip. Status change to "Running".

Plan Trip (With Waybill) / PTW/2021/000010

EDIT CREATE Action 10 / 10 < >

START TRIP DRAFT SUBMITTED OPEN ADVANCE WITHDRAW RUNNING CLOSED

PTW/2021/000010

Company NEW DAWN COMPANY LIMITED
Branch ND LOGISTIC SITE

3.6) Running Trip > Creating Expense

If actual amount is greater than standard amount, then need to add remark.

Plan Trip Expense Form

Allowance (ND)

Standard Amount : 16000.0

17000

over amount test

Add Image

Save

By clicking edit pencil, you can add line by line expense.

Routes

(Route-2)Yangon - Mandalay

(Route-1)Mandalay - Yangon

Way Bill Expense **Fuel In** Commis Fuel Cor

Route Expense	Standard Amount	Actual Amount	Over Amount Description		
Allowance (ND)	16,000	17,000	1,000		
Htone Bo	3,050	3,050	0		
Sintgaing Toll Plaza	4,850	4,850	0		
Sintgaing Wheel	500	0	-500		

3.7) Fuel In form Shop

Routes

(Route-2)Yangon - Mandalay

(Route-1)Mandalay - Yangon

Way Bill Expense **Fuel In** Commis Fuel Cor

Date	Product	Qty	Price	Amount		
2021-07-20	Diesel (NEW)	100	1,083	108,340		
2021-07-21	Fuel Service ND	400	1,050	420,000		

(Route-2)Yangon - Mandalay

Date 2021-07-21

Shop BOC

Product Fuel Service ND

From Location

Slip No 12346

Qty(Liter) 100

Price 1,050 price or amount

Amount 105,000 can type

Fuel in records saved in the Odoo Fleet > Vehicle Fuel Logs and Fuel Tank as well.

3.8) Fuel Consumption

MITSUBISHI FUSO/FUSO/ 2H/5691 Aung Thu@Phoe Naing Thu

Fuel Consumption

(Route-2)Yangon - Mandalay

Standard Consumption : 216Liter

220

over fuel testing

Save

Fuel consumption records saved in the Odoo Fleet > Vehicle Consumption and in Fuel Tank as negative value (-).

3.9) End Trip

You can fill Tyre points and engine oil before end trip.

0

Action ▾ 1 / 1

DRAFT SUBMITTED OPEN **RUNNING**

PTW/2021/000010

Company NEW DAWN COMPANY LIMITED
Branch ND LOGISTIC SITE

From Datetime 07/20/2021 01:25:20	To Datetime 07/21/2021 00:48:36
Planned Duration (days) 3.00	Actual Duration 0.00 Days 23.39 Hrs
Vehicle MITSUBISHI FUSO/FUSO/2H/5691	Created by Htun Win
Driver [91842] Aung Thu@Phoe Naing Thu	Trailer Trailer A
Advance Allowed 800,000.00	Spare [91829] Than Lwin
	Unit Expense 3,580.35

Route	Way Bill	Expense	Fuel Consumption	Commission	Fuel In	Advance	Other Info
			Standard Consumption (Liter)			Actual Consumption (Liter)	Description
(Route-2)Yangon - Mandalay			216			220	over fuel testing
(Route-1)Mandalay - Yangon			324			324	

Last Odometer 49,000.00	SUM Standard Consumption 540
Current Odometer 51,000.00	
Trip Distance 2,000.00	SUM Actual Consumption 544
Tyre Points 2.00	
Engine Oil Points 1.00	AVG 3.68

Journal goes down when end trip

PTW/2021/000010

Company NEW DAWN COMPANY LIMITED
Branch ND LOGISTIC SITE

From Datetime 07/20/2021 01:25:20	To Datetime 07/20/2021 01:57:34
Planned Duration (days) 3.00	Actual Duration 0.00 Days 0.54 Hrs
Vehicle MITSUBISHI FUSO/FUSO/2H/5691	Created by Htun Win
Driver [91842] Aung Thu@Phoe Naing Thu	Trailer Trailer A
Advance Allowed 800,000.00	Spare [91829] Than Lwin
	Unit Expense 3,580.35

Route	Way Bill	Expense	Fuel Consumption	Commission	Fuel In	Advance	Other Info
Payment		CUST.OUT/2021/0041				Accounting Entry for Tyre & Engine Oil Points	
Driver Accounting Entry		Draft Invoice PTW/2021/000010 (PTW/2021/000010)				Draft Entry (* 824) (PTW/2021/000010)	
Spare Accounting Entry		Draft Invoice PTW/2021/000010 (PTW/2021/000010)					

3.10) Tyre History

If Fleet > Tyre information is added, data goes to Fleet > Tyre History.

Date	Used Points/1000 KM	Source Document	Note
08/03/2021	-0.01	DT/2021/000054	

3.11) Unit Expense

Total Fuel Consumption Cost = Fuel Tank Unit Price

Unit Expense = (Total Expense + Total Fuel Consumption + Total Commission) / Total Product Qty

1/000010

Action

1 / 1 < >

DRAFT SUBMITTED OPEN RUNNING CLOSED

PTW/2021/000010

Company	NEW DAWN COMPANY LIMITED		
Branch	ND LOGISTIC SITE		
From Datetime	07/20/2021 01:25:20	To Datetime	07/20/2021 01:57:34
Planned Duration (days)	3.00	Actual Duration	0.00 Days 0.54 Hrs
Vehicle	MITSUBISHI FUSO/FUSO/2H/5691	Created by	Htun Win
Driver	[91842] Aung Thu@Phoe Naing Thu	Trailer	Trailer A
Advance Allowed	800,000.00	Spare	[91829] Than Lwin
		Unit Expense	3,580.35

Route Way Bill Expense Fuel Consumption Commission Fuel In Advance Other Info

Route

(Route-2) Yangon - Mandalay

(Route-1) Mandalay - Yangon