



Odoo Sale User Manual

CONTENTS

- Customer Creation
- Stock Target Creation
- RFQ Creation & SO Confirmation
- Voucher Discount
- Stock Delivery
- Customer Invoice Creation
- Register Payment
- Reporting



CUSTOMER CREATION

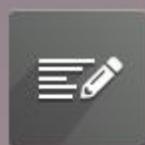
GO TO SALE MODULE



Discuss



Calendar



Notes



Contacts



CRM



Sales



Subscriptions



Rental



Point of Sale



Accounting



Documents



Project



Timesheets



Field Service



Planning



Helpdesk



Website



eLearning

GO TO CUSTOMER IN ORDERS MENU

The screenshot shows a CRM interface with a top navigation bar containing 'Sales', 'Orders', 'To Invoice', 'Products', 'Reporting', and 'Configuration'. On the right, there are notification icons (5 messages, 41 alerts), a search bar, and user information for 'Demo Company' and 'Mitchell Admin'. A left sidebar menu is open, showing 'Quotations' with a 'CREATE' button and a sub-menu where 'Customers' is highlighted with a red box. Below the menu is a dashboard with four cards: 'Company Data' (Let's start!), 'Quotation Layout' (Customize), 'Order Confirmation' (Set payments), and 'Sample Quotation' (Send sample). At the bottom is a table of sales orders.

<input type="checkbox"/>	Number	Creation Date	Customer	Salesperson	Next Activity	Company	Total	Status	
<input type="checkbox"/>	S00049	09/21/2022	Ahmad Nabeel	Mitchell Admin		Demo Company	\$ 0.00	Quotation	
<input type="checkbox"/>	S00048	09/21/2022	Ahmad Nabeel	Mitchell Admin		Demo Company	\$ 13.80	Quotation Sent	
<input type="checkbox"/>	S00047	09/21/2022	Ready Mat	Mitchell Admin		Demo Company	\$ 44,275.00	Sales Order	
<input type="checkbox"/>	S00046	09/21/2022	Deco Addict	Mitchell Admin	Call to follow-up	Demo Company	\$ 18,400.00	Sales Order	
<input type="checkbox"/>	S00045	09/21/2022	Deco Addict	Mitchell Admin		Demo Company	\$ 1,000.00	Sales Order	

CLICK THE CREATE BUTTON

Sales Orders To Invoice Products Reporting Configuration

5 41 ✕ Demo Company Mitchell Admin

Customers

Customer Invoices x Search... Q

CREATE

Filters Group By Favorites

1-3 / 3 < > [Grid Icon] [List Icon]

 **Ahmad Nabeel**
eng_anabeel@hotmail.com
\$2

 **Azure Interior**
• Services
Fremont, United States
vauxoo@yourcompany.example.com
2 2 2

 **Deco Addict**
• Vendor / Desk Manufacturers
Pleasant Hill, United States
info@agrolait.com
5 1 \$ 8

FILL UP THE NAME AND ADDRESS

Customers / New

SAVE DISCARD

0 Meetings

0 Opportunities

0 Sales

0 Subscriptions

0 Purchases

0 % On-time Rate

0.00 Invoiced

More

Individual Company

Customer 1



Address

Street...

Street 2...

City

State

ZIP

Myanmar

Tax ID

e.g. BE0477472701

Phone

Mobile

Email

Website

Tags

e.g. https://www.odoo.com

Tags...

Contacts & Addresses

Sales & Purchase

Accounting

Internal Notes

Partner Assignment

CLICK THE SAVE BUTTON

Customers / New

SAVE DISCARD

0 Meetings	0 Opportunities	0 Sales	0 Subscriptions	0 Purchases	0 % On-time Rate	0.00 Invoiced	More
------------	-----------------	---------	-----------------	-------------	------------------	---------------	------

Individual Company

Customer 1



Address	Street...	Phone	
	Street 2...	Mobile	
	City State ZIP	Email	
	Myanmar	Website	e.g. https://www.odoo.com
Tax ID	e.g. BE0477472701	Tags	Tags...

Contacts & Addresses Sales & Purchase Accounting Internal Notes Partner Assignment



STOCK TARGET CREATION

GO TO SALE MODULE



Discuss



Calendar



Contacts



CRM



Sales



Accounting



Purchase



Inventory



Employees



Approvals



Apps



Settings

CLICK STOCK TARGET UNDER CONFIGURATION MENU

The screenshot shows a software interface with a navigation bar at the top containing 'Sales', 'Orders', 'To Invoice', 'Products', 'Reporting', and 'Configuration'. The 'Configuration' menu is open, showing options like 'Settings', 'Sales Teams', 'Stock Target', 'Sales Orders', 'Tags', 'Units of Measure', and 'Units of Measure Categories'. The 'Stock Target' option is highlighted with a red box. Below the navigation bar, there are three main sections: 'Company Data', 'Order Confirmation', and 'Sample Quotation'. At the bottom, there is a table with columns for 'Number', 'Creation Date', 'Customer', 'Salesperson', 'Voucher No', 'Next Activity', 'Total', and 'Status'.

Number	Creation Date	Customer	Salesperson	Voucher No	Next Activity	Total	Status
S00059	10/09/2022	Mg Mg	Administrator	v-00012		19,000.00 K	Sales Order
S00058	10/07/2022	Administrator	Administrator			0.00 K	Quotation

CLICK CREATE BUTTON

Sales Orders To Invoice Products Reporting Configuration 1 7 **A** Administrator

Stock Target Setting

Search... 

CREATE Filters Group By Favorites

Sales Team From Date To Date ⋮

Sales Team		

FILL INFORMATION AND CLICK SAVE BUTTON

Stock Target Setting / Sale Team 1

SAVE DISCARD

1 / 1

Sales Team	Sale Team 1	▼	🔗
From Date	10/11/2022	▼	
To Date	10/14/2022	▼	

Product	Limit Quantity	⋮
[AV0019] ARTHROVIT	200	🗑️
Add a line		



REQUEST FOR QUOTATION CREATION & SO CONFIRMATION

GO TO QUOTATION IN ORDERS MENU

The screenshot displays the Microsoft Dynamics 365 Sales interface. At the top, the navigation bar includes 'Sales', 'Orders', 'To Invoice', 'Products', 'Reporting', and 'Configuration'. On the right, there are notification icons for 5 messages and 41 alerts, along with the user profile for 'Mitchell Admin' in 'Demo Company'. The left-hand navigation pane shows 'Quotations' selected, with a dropdown menu open containing 'Orders', 'Sales Teams', and 'Customers'. The main content area features a search bar for 'My Quotations' and a toolbar with 'Filters', 'Group By', and 'Favorites' options. Below this is a blue banner with four cards: 'Company Data' (Let's start!), 'Quotation Layout' (Customize), 'Order Confirmation' (Set payments), and 'Sample Quotation' (Send sample). At the bottom, a table lists four quotations with columns for Number, Creation Date, Customer, Salesperson, Next Activity, Company, Total, and Status.

<input type="checkbox"/>	Number	Creation Date	Customer	Salesperson	Next Activity	Company	Total	Status	
<input type="checkbox"/>	S00049	09/21/2022	Ahmad Nabeel	Mitchell Admin		Demo Company	\$ 0.00	Quotation	
<input type="checkbox"/>	S00048	09/21/2022	Ahmad Nabeel	Mitchell Admin		Demo Company	\$ 13.80	Quotation Sent	
<input type="checkbox"/>	S00047	09/21/2022	Ready Mat	Mitchell Admin		Demo Company	\$ 44,275.00	Sales Order	
<input type="checkbox"/>	S00046	09/21/2022	Deco Addict	Mitchell Admin	Call to follow-up	Demo Company	\$ 18,400.00	Sales Order	

CLICK THE CREATE BUTTON

Sales Orders To Invoice Products Reporting Configuration 5 41 Demo Company Mitchell Admin

Quotations

CREATE Search... Filters Group By Favorites 1-13 / 13 Grid Calendar Table Chart Refresh

Company Data
Set your company's data for documents header/footer.
[Let's start!](#)

Quotation Layout
Customize the look of your quotations.
[Customize](#)

Order Confirmation
Choose between electronic signatures or online payments.
[Set payments](#)

Sample Quotation
Send a quotation to test the customer portal.
[Send sample](#)

<input type="checkbox"/>	Number	Creation Date	Customer	Salesperson	Next Activity	Company	Total	Status	
<input type="checkbox"/>	S00049	09/21/2022	Ahmad Nabeel	Mitchell Admin		Demo Company	\$ 0.00	Quotation	
<input type="checkbox"/>	S00048	09/21/2022	Ahmad Nabeel	Mitchell Admin		Demo Company	\$ 13.80	Quotation Sent	
<input type="checkbox"/>	S00047	09/21/2022	Ready Mat	Mitchell Admin		Demo Company	\$ 44,275.00	Sales Order	
<input type="checkbox"/>	S00046	09/21/2022	Deco Addict	Mitchell Admin	Call to follow-up	Demo Company	\$ 18,400.00	Sales Order	
<input type="checkbox"/>	S00045	09/21/2022	Deco Addict	Mitchell Admin		Demo Company	\$ 690.00	Sales Order	

FILL UP THE REQUIRED INFORMATION

Quotations / S00060

SAVE DISCARD

59 / 59 < >

SEND BY EMAIL CONFIRM CANCEL

QUOTATION QUOTATION SENT SALES ORDER

Customer Preview

S00060

Customer Kyi Kyi Aye

Myanmar

Customer Township Chanayethazan

Expiration

Pricelist

Payment Terms

Date for Reverse

Voucher No

Pricelist 2 (MMK)

Order Lines Optional Products Other Info

Product	Description	Quantity	UoM	Unit Price	FOC	Compensate	Taxes	Disc.%	Subtotal
[AV0019] ARTHROVIT	[AV0019] ARTHROVIT	1.00	Box	6,000.00	<input type="checkbox"/>	<input type="checkbox"/>		Disc.% 0.00	6,000.00 K
[AV0019] ARTHROVIT	[AV0019] ARTHROVIT	1.00	Card	0.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>		0.00	0.00 K
[AV0019] ARTHROVIT	[AV0019] ARTHROVIT	1.00	Card	0.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>		0.00	0.00 K

Add a product Add a section Add a note

CLICK OTHER INFO TO ADD SALE TEAM AND SALE EMPLOYEE

Sales Orders To Invoice Products Reporting Configuration 1 7 A

Quotations / S00060

SAVE DISCARD 59 /

SEND BY EMAIL CONFIRM CANCEL **QUOTATION** QUOTATION SENT

S00060 Customer Preview

Customer	Kyi Kyi Aye	Expiration	
	Myanmar	Pricelist	Pricelist 2 (MMK)
Customer Township	Chanayethazan	Payment Terms	
		Date for Reverse	
		Voucher No	

Order Lines Optional Products **Other Info**

Sales		Invoicing	
Sale Employee	Ko Moe	Fiscal Position	
Sales Team	Sale Team 1	Analytic Account	
Online Signature	<input checked="" type="checkbox"/>		

CLICK THE SAVE BUTTON

Quotations / S00060

SAVE DISCARD

59 / 59

S00060

Customer Kyi Kyi Aye  
Myanmar
Customer Township Chanayethazan

Expiration _____ 
Pricelist Pricelist 2 (MMK) 
Payment Terms _____ 
Date for Reverse _____ 
Voucher No _____

Order Lines Optional Products Other Info

Sales
Sale Employee Ko Moe  
Sales Team Sale Team 1  

Invoicing
Fiscal Position _____ 
Analytic Account _____ 

CLICK THE CONFIRM BUTTON TO BE DONE

Quotations / S00051

EDIT CREATE

Print Action

1 / 1 < >

SEND BY EMAIL CONFIRM CANCEL

QUOTATION QUOTATION SENT SALES ORDER

Customer Preview

S00051

Customer: Customer 1 Expiration: Myanmar
Invoice Address: Customer 1 Payment Terms:
Delivery Address: Customer 1
Quotation Template:

Order Lines Optional Products Other Info

Product	Description	Quantity	UoM	Unit Price	Subtotal
Voltaren	Voltaren	10.00	10xCard	75.00	\$ 750.00
Add a product Add a section Add a note					



Voucher Discount

CLICK AMOUNT OR PERCENT TO ADD VOUCHER DISCOUNT

Sales Orders / S00061

SAVE DISCARD

1 / 1 < >

Customer Myanmar
Customer Township Chanayethazan

Pricelist Pricelist 2 (MMK) Update Prices
Payment Terms
Date for Reverse
Voucher No

Order Lines Optional Products Other Info

Product	Description	Quantity	UoM	Unit Price	FOC	Compensate	Taxes	Disc.%	Subtotal
[AV0019] ARTHROVIT	[AV0019] ARTHROVIT	3.00	Box	6,000.00				0.00	18,000.00 K

Add a product Add a section Add a note

Terms and conditions...

Total: 18,000.00 K
Discount Type: Amount
Total Discount: Amount Percent

ADD AMOUNT IN TOTAL DISCOUNT

SAVE DISCARD

Customer Township: Myanmar
Chanayethazan

Pricelist: Pricelist 2 (MMK) [Update Prices](#)

Payment Terms:
Date for Reverse:
Voucher No:

Order Lines	Optional Products	Other Info							
Product	Description	Quantity	UoM	Unit Price	FOC	Compensate	Taxes	Disc.%	Subtotal
[AV0019] ARTHROVIT	[AV0019] ARTHROVIT	3.00	Box	6,000.00				0.00	18,000.00 K
Add a product Add a section Add a note									

Terms and conditions...

Total:	18,000.00 K
Discount Type:	Amount
Total Discount:	200
Sub Total:	17,800.00 K



Stock Delivery

CLICK DELIVERY TO DELIVER STOCK

Quotations / S00060

EDIT CREATE

Print Action

59 / 59 < >

CREATE INVOICE SEND BY EMAIL CANCEL REVERSE ORDER

QUOTATION QUOTATION SENT SALES ORDER

Customer Preview

1 Delivery

S00060

Customer Kyi Kyi Aye

Order Date 10/11/2022 06:02:43

Myanmar

Pricelist Pricelist 2 (MMK)

Customer Township Chanayethazan

Payment Terms

Date for Reverse

Voucher No

Order Lines

Other Info

Product	Description	Quantity	Delivered	Invoiced	UoM	Unit Price	FOC	Compensa...	Tax...	Disc.%	Subtotal
[AV0019] ARTH...	[AV0019] ARTHROVIT	1.00	0.00	0.00	Box	6,000.00				0.00	6,000.00 K
[AV0019] ARTH...	[AV0019] ARTHROVIT	1.00	0.00	0.00	Card	0.00				0.00	0.00 K
[AV0019] ARTH...	[AV0019]	1.00	0.00	0.00	Card	0.00				0.00	0.00 K

CLICK ICON TO VALIDATE

Quotations / S00060 / YGN-C/OUT/00047

EDIT CREATE

Print Action

1 / 1 < >

VALIDATE SET QUANTITIES PRINT PRINT LABELS UNRESERVE SCRAP UNLOCK CANCEL DRAFT WAITING **READY** DONE

☆ YGN-C/OUT/00047

Delivery Address Kyi Kyi Aye

Source Location YGN-C/Sellable

Scheduled Date 10/11/2022 06:02:43

Deadline 10/11/2022 06:02:43

Product Availability Available

Voucher No

Operations Additional Info Note

Product	Compensate	FOC	Demand	Reserved	Done	Unit of Measure	Box	Card	PCs	
[AV0019] ARTHROVIT	<input type="checkbox"/>	<input type="checkbox"/>	30.00	30.00	0.00	Pcs	0.00	0.00	0.00	
[AV0019] ARTHROVIT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	10.00	10.00	0.00	Pcs	0.00	0.00	0.00	
[AV0019] ARTHROVIT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10.00	10.00	0.00	Pcs	0.00	0.00	0.00	

Add a line

0.00

CHOOSE LOT/SERIAL NUMBER, ADD DONE QTY AND CLICK CONFIRM

Detailed Operations ×

Product [AV0019] ARTHROVIT
Demand 30.00 Pcs
Quantity Done 30.00 / 30.00 Pcs

From	Lot/Serial Number	Expiration Date	Reserved	Done	Unit of Measure	
YGN-C/Sellable	lots/456	12/31/2024 06:30:00	30.00	30.00	pcs	

Add a line

CONFIRM DISCARD

CLICK SET QUANTITIES TO SET THE DONE QTY

Quotations / S00060 / YGN-C/OUT/00047

EDIT CREATE

Print Action

1 / 1

VALIDATE SET QUANTITIES PRINT PRINT LABELS UNRESERVE SCRAP UNLOCK CANCEL

DRAFT WAITING READY

☆ YGN-C/OUT/00047

Delivery Address Kyi Kyi Aye

Scheduled Date 10/11/2022 06:02:43

Source Location YGN-C/Sellable

Deadline 10/11/2022 06:02:43

Product Availability Available

Voucher No

Operations Additional Info Note

Product	Compensate	FOC	Demand	Reserved	Done	Unit of Measure	Box	Card	PCs	
[AV0019] ARTHROVIT	<input type="checkbox"/>	<input type="checkbox"/>	30.00	30.00	30.00	pcs	1.00	0.00	0.00	
[AV0019] ARTHROVIT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	10.00	10.00	10.00	pcs	0.00	1.00	0.00	
[AV0019] ARTHROVIT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10.00	10.00	10.00	pcs	0.00	1.00	0.00	

Add a line

CLICK THE VALIDATE BUTTON TO BE DONE

Quotations / S00060 / YGN-C/OUT/00047

EDIT CREATE

Print Action

VALIDATE SET QUANTITIES PRINT PRINT LABELS UNRESERVE SCRAP UNLOCK CANCEL

DRAFT WAITING REAL

☆ YGN-C/OUT/00047

Delivery Address Kyi Kyi Aye
Source Location YGN-C/Sellable

Scheduled Date 10/11/2022 06:02:43
Deadline 10/11/2022 06:02:43
Product Availability Available
Voucher No

Operations Additional Info Note

Product	Compensate	FOC	Demand	Reserved	Done	Unit of Measure	Box	Card	PCs	
[AV0019] ARTHROVIT	<input type="checkbox"/>	<input type="checkbox"/>	30.00	30.00	30.00	Pcs	1.00	0.00	0.00	
[AV0019] ARTHROVIT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	10.00	10.00	10.00	Pcs	0.00	1.00	0.00	
[AV0019] ARTHROVIT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10.00	10.00	10.00	Pcs	0.00	1.00	0.00	

Add a line



INVOICE CREATION

GO BACK TO SO AND CLICK THE CREATE INVOICE

Quotations / S00051

EDIT CREATE

Print Action

1 / 1 < >

CREATE INVOICE

SEND BY EMAIL CANCEL

QUOTATION

QUOTATION SENT

SALES ORDER

Customer Preview

1 Delivery

S00051

Customer Customer 1

Order Date 09/21/2022 06:16:07

Myanmar

Payment Terms

Invoice Address Customer 1

Delivery Address Customer 1

Quotation Template

Order Lines

Other Info

Product	Description	Quantity	UoM	Unit Price	Subtotal
Voltaren	Voltaren	10.00	10xCard	75.00	\$ 750.00

CHOOSE REGULAR INVOICE AND CLICK CREATE AND VIEW INVOICE BUTTON

The screenshot displays a software interface for creating invoices. A modal dialog box titled "Create invoices" is open, showing three radio button options: "Regular invoice" (selected and highlighted with a red box), "Down payment (percentage)", and "Down payment (fixed amount)". Below the options, there are three buttons: "CREATE AND VIEW INVOICE" (highlighted with a red box), "CREATE INVOICE", and "CANCEL". The background interface shows a "Sales" header, navigation tabs for "Orders", "To Invoice", "Products", "Reporting", and "Configuration", and a user profile for "Mitchell Admin". The main content area shows a "Quotations / S00051" section with "EDIT" and "CREATE" buttons, and a "Customer" section with "S00" and "Myanmar" details.

CLICK CONFIRM

Quotations / S00051 / Draft Invoice (* 15)

EDIT CREATE

Print Action

1 / 1 < >

CONFIRM PREVIEW CANCEL

DRAFT POSTED

Customer Invoice

Draft

Customer Customer 1

Invoice Date

Myanmar

Due Date 09/21/2022

Delivery Address Customer 1

Journal Customer Invoices

Payment Reference

Invoice Lines Journal Items Other Info

Product	Label	Account	Quantity	UoM	Price	Taxes	Subtotal
Voltaren	Voltaren	400000 Product Sales	10.00	10xCard	75.00	Tax 15.00%	\$ 750.00

Add a line Add a section Add a note

THE INVOICE IS POSTED AND CAN CHECK THE JOURNAL

Quotations / S00051 / INV/2022/00005

EDIT CREATE

Print Action

1 / 1 < >

SEND & PRINT REGISTER PAYMENT PREVIEW ADD CREDIT NOTE RESET TO DRAFT

DRAFT POSTED

Customer Invoice

INV/2022/00005

Customer Customer 1

Invoice Date 09/21/2022

Myanmar

Due Date 09/21/2022

Delivery Address Customer 1

Journal Customer Invoices

Payment Reference INV/2022/00005

Invoice Lines Journal Items Other Info

Account	Label	Debit	Credit	Tax Grids
400000 Product Sales	Voltaren	\$ 0.00	\$ 750.00	Cut-Off
251000 Tax Received	Tax 15.00%	\$ 0.00	\$ 112.50	
121000 Account Receivable	INV/2022/00005	\$ 862.50	\$ 0.00	



REGISTER PAYMENT

CLICK THE REGISTER PAYMENT BUTTON

Quotations / S00051 / INV/2022/00005

EDIT CREATE

Print Action

1 / 1 < >

SEND & PRINT REGISTER PAYMENT PREVIEW ADD CREDIT NOTE RESET TO DRAFT

DRAFT POSTED

Customer Invoice

INV/2022/00005

Customer Customer 1

Invoice Date 09/21/2022

Myanmar

Due Date 09/21/2022

Delivery Address Customer 1

Journal Customer Invoices

Payment Reference INV/2022/00005

Invoice Lines Journal Items Other Info

Account	Label	Debit	Credit	Tax Grids	
400000 Product Sales	Voltaren	\$ 0.00	\$ 750.00		Cut-Off
251000 Tax Received	Tax 15.00%	\$ 0.00	\$ 112.50		
121000 Account Receivable	INV/2022/00005	\$ 862.50	\$ 0.00		

SELECT THE JOURNAL AND CLICK THE CREATE PAYMENT BUTTON

Register Payment ×

Journal	Cash	Amount	\$862.50
Recipient Bank Account		Payment Date	09/21/2022
		Memo	INV/2022/00005

CREATE PAYMENT CANCEL

Customer: Customer 1
Invoice Date: 09/21/2022
Due Date: 09/21/2022

THE INVOICE IS PAID

Quotations / S00051 / INV/2022/00005

EDIT CREATE

Print Action

1 / 1 < >

SEND & PRINT PREVIEW ADD CREDIT NOTE RESET TO DRAFT

DRAFT POSTED

Customer Invoice

INV/2022/00005

Customer Customer 1
Myanmar
Delivery Address Customer 1
Payment Reference INV/2022/00005

Invoice Date 09/21/2022
Due Date 09/21/2022
Journal Customer Invoices

IN PAYMENT

Invoice Lines Journal Items Other Info

Account	Label	Debit	Credit	Tax Grids	
400000 Product Sales	Voltaren	\$ 0.00	\$ 750.00		Cut-Off
251000 Tax Received	Tax 15.00%	\$ 0.00	\$ 112.50		
121000 Account Receivable	INV/2022/00005	\$ 862.50	\$ 0.00		



REPORTING

DASHBOARD REPORT

Sales Orders To Invoice Products Reporting Configuration

Quotations

CREATE

My Quotations Search...

Filters Group By Favorites 1-59 / 59

Dashboard
Sales
FOC Report
Compensate Report

Company Data
Set your company's data for documents header/footer.
Let's start!

Quotation Layout
Customize the look of your quotations.
Customize

Order Confirmation
Choose between electronic signatures or online payments.
Set payments

Sample Quotation
Send a quotation to test the customer portal.
Send sample

<input type="checkbox"/>	Number	Creation Date	Customer	Salesperson	Voucher No	Next Activity	Total	Status	
<input type="checkbox"/>	S00060	10/11/2022	Kyi Kyi Aye	Administrator			6,000.00 K	Sales Order	
<input type="checkbox"/>	S00059	10/09/2022	Mg Mg	Administrator	v-00012		19,000.00 K	Sales Order	
<input type="checkbox"/>	S00058	10/07/2022	Administrator	Administrator			0.00 K	Quotation	
<input type="checkbox"/>	S00057	10/07/2022	Kyi Kyi Aye	Administrator			4,000.00 K	Quotation	
<input type="checkbox"/>	S00056	10/07/2022	Administrator	Administrator			0.00 K	Sales Order	
<input type="checkbox"/>	S00055	10/07/2022	Administrator	Administrator			0.00 K	Sales Order	
<input type="checkbox"/>	S00054	10/07/2022	Administrator	Administrator			0.00 K	Sales Order	
<input type="checkbox"/>	S00053	10/07/2022	Germany	Administrator	45673		550.00 K	Sales Order	

SALE ANALYSIS REPORT

Sales Orders To Invoice Products Reporting Configuration 1 7 Administrator

Quotations **CREATE**

My Quotations Search... 1-59 / 59

Dashboard **Sales** FOC Report Compensate Report

Company Data
Set your company's data for documents header/footer.
Let's start!

Quotation Layout
Customize the look of your quotations.
Customize

Order Confirmation
Choose between electronic signatures or online payments.
Set payments

Sample Quotation
Send a quotation to test the customer portal.
Send sample

<input type="checkbox"/>	Number	Creation Date	Customer	Salesperson	Voucher No	Next Activity	Total	Status	
<input type="checkbox"/>	S00060	10/11/2022	Kyi Kyi Aye	Administrator			6,000.00 K	Sales Order	
<input type="checkbox"/>	S00059	10/09/2022	Mg Mg	Administrator	v-00012		19,000.00 K	Sales Order	
<input type="checkbox"/>	S00058	10/07/2022	Administrator	Administrator			0.00 K	Quotation	
<input type="checkbox"/>	S00057	10/07/2022	Kyi Kyi Aye	Administrator			4,000.00 K	Quotation	
<input type="checkbox"/>	S00056	10/07/2022	Administrator	Administrator			0.00 K	Sales Order	
<input type="checkbox"/>	S00055	10/07/2022	Administrator	Administrator			0.00 K	Sales Order	
<input type="checkbox"/>	S00054	10/07/2022	Administrator	Administrator			0.00 K	Sales Order	

FOC REPORT

Sales Orders To Invoice Products Reporting Configuration

Quotations

CREATE 

My Quotations

Filters Group By Favorites 1-5

Dashboard
Sales
FOC Report
Compensate Report

Company Data

Set your company's data for documents header/footer.

Let's start!

Quotation Layout

Customize the look of your quotations.

Customize

Order Confirmation

Choose between electronic signatures or online payments.

Set payments

<input type="checkbox"/>	Number	Creation Date	Customer	Salesperson	Voucher No	Next Activity
<input type="checkbox"/>	S00060	10/11/2022	Kyi Kyi Aye	 Administrator		

COMPENSATE REPORT

Quotations

CREATE 

- Dashboard
- Sales
- FOC Report
- Compensate Report**

My Quotations x Search...

Filters Group By Favorites

1-59 / 59 < > 

Company Data

Set your company's data for documents header/footer.

Let's start!

Quotation Layout

Customize the look of your quotations.

Customize

Order Confirmation

Choose between electronic signatures or online payments.

Set payments

Sample

Send a quotation to your customer.

Send

<input type="checkbox"/>	Number	Creation Date	Customer	Salesperson	Voucher No	Next Activity	Total
<input type="checkbox"/>	S00060	10/11/2022	Kyi Kyi Aye	 Administrator			6,000.00 K
<input type="checkbox"/>	S00059	10/09/2022	Mg Mg	 Administrator	v-00012		19,000.00 K
<input type="checkbox"/>	S00058	10/07/2022	Administrator	 Administrator			0.00 K
<input type="checkbox"/>	S00057	10/07/2022	Kyi Kyi Aye	 Administrator			4,000.00 K
<input type="checkbox"/>	S00056	10/07/2022	Administrator	 Administrator			0.00 K



Thank You

